

LYNNWOOD PARKS AND RECREATION BOARD
MEETING MINUTES
January 4, 2017

10. Call to Order – 7:00pm.

20. Roll Call

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|-------------------------|----------------------------------|
| Boardmember Aldrich | Councilmember Ross |
| Boardmember Hanson | Director Sordel |
| Boardmember Hildebrandt | Deputy Director Olson |
| Boardmember Thompson | Administrative Assistant Flesher |

30. Approval of Minutes – December 7, 2016. Approved.

40. Written Communications – None.

50. Public Comments – Michael Stringfellow and Rich O'Connor, two applicants for the Board, were in attendance and discussed their background and interest in serving on the Board.

60. Comments from Boardmembers:

Boardmember Hildebrandt mentioned that she had reviewed the minutes from the December meeting and it seems like a really exciting time for the department.

70. Resolutions and Other Business.

70.1 Election of Officers for 2017.

Boardmember Hanson, seconded by Boardmember Thompson, moved to nominate Boardmember Hildebrandt as Chair for 2017. Motion passed unanimously.

Boardmember Hildebrandt, seconded by Boardmember Hanson, moved to nominate Boardmember Thompson as Vice Chair for 2017. Motion passed unanimously.

70.2 Approval of 2016 Annual Report. A correction to the March description was discussed.

Boardmember Thompson, seconded by Boardmember Hanson, moved to approve the 2016 Annual Report as corrected. Motion passed unanimously.

80. Staff Reports.

80.1 Park Rules Update. Director Sorel and Deputy Director Olson reported that staff is recommending changes to the Lynnwood Municipal Code Chapter 10 related to Park Rules to address the opening of the Off Leash Dog area at Lynndale Park; this also provides an opportunity to clean up other items in the code and prepare for future development. The proposed changes were reviewed and discussed.

Boardmember Thompson suggested that there might be an opportunity for some established fruit trees or berry bushes to serve as approved harvest opportunities.

Other revised language addresses animals in parks, park hours, parking lot use, dumping of personal trash, and alcoholic beverages in parks.

Boardmembers Hanson and Hildebrandt asked for clarification regarding the proposal to allow alcoholic beverages in parks by permit. Staff indicated that this is very common in other jurisdictions. Staff also plans to bring a proposed revision to City Council regarding alcohol in special use facilities later in 2017.

Deputy Director Olson noted that Lynnwood Municipal Code Chapter 6 makes reference to parks as well.

The City Attorney will review the proposed changes before the update goes to City Council for approval.

Staff also provided the Off Leash Dog Area rules to the Board as an FYI.

Boardmember Aldrich asked about potential for the community to participate in maintenance of the Off Leash Dog Area. Staff indicated that nothing is planned but if community members express an interest they are willing to work with them.

80.2 Meadowdale Playfields Project. Staff provided a written overview and reported on the status of the project.

Field condition and playability is the most critical issue to be addressed in the project. The existing dirt soccer fields will be replaced with an all-weather surface to create multipurpose fields for soccer, lacrosse and youth baseball. All-weather turf will be installed on the softball infields and the height of the fencing and backstops will be increased. The bid request will ask for pricing of crumb rubber (SBR), coated crumb rubber (coated SBR) and cork surfacing; staff will evaluate the capital cost as well as the ongoing long-term maintenance costs of each option.

An Edmonds School District bond approved in 2014 provided \$1 million for the project; Washington State, Snohomish County, Edmonds School District, TPA and the City of Lynnwood are providing additional funding to help meet the estimated project cost of \$5,322,400.

Conversion of the lighting to metal poles with LED lights has been value engineered out of the current project due to the cost (over \$1 million) but will remain in the Capital Facilities Plan as a future project.

Boardmember Thompson asked about parking impacts when the facility is back to peak usage, particularly with overlap periods during league play. Deputy Director Olson noted that the City has an agreement with the adjacent schools for use of their parking lots. There is no on-street parking in this neighborhood.

Boardmember Hanson commented on the safety concerns from fly balls in the walkway between the softball field and nearest multipurpose field.

Deputy Director Olson mentioned a potential change of the sand surface surrounding the public art. Boardmember Thompson suggested the City maintain the sand surfacing if possible.

Construction is expected to take place from June through November 2017 with final completion by December 31. The playground and closest parking area will remain open to the public during construction.

Deputy Director Olson reported that staff will be investigating the potential for outfield fence advertising to help offset maintenance costs of the facility.

80.3 Staff Report. A staff report was provided and discussed.

Boardmember Aldrich asked about the status of park impact fees. Deputy Director Olson indicated that it is on her work plan for early 2017.

90. Messages from the City Council. Councilmember Ross noted that Council had discussed bringing Ann Macfarlane back for parliamentary procedure training and she hopes that Board chairs will be invited to attend. She also reported that she is slated to remain the liaison to the Board in 2017.

100. Adjournment – The meeting was adjourned at 8:30 p.m.